

**MAXATAWNY TOWNSHIP**  
**127 QUARRY ROAD, SUITE 1**  
**KUTZTOWN, PA 19530**

**PHONE: 610-683-6518**  
**FAX: 610-683-3518**

**APPLICATION FOR ZONING PERMIT**

LOCATION OF PROPOSAL \_\_\_\_\_ PIN# \_\_\_\_\_  
 (If address unknown)  
 PROPOSED USE: \_\_\_\_\_ ESTIMATE COST: \_\_\_\_\_  
 PROPOSED OCCUPANCY: \_\_\_\_\_ FLOOD PLAIN:  YES  NO  
 NUMBER OF OCCUPANTS: \_\_\_\_\_ NUMBER OF OFF STREET PARKING SPACES: \_\_\_\_\_

ERECT OR PLACE A BUILDING OR STRUCTURE OR ADDITION       ERECT A FENCE       ESTABLISH A USE  
 ERECT AN ACCESSORY STRUCTURE       ERECT OR PLACE A SIGN       CHANGE THE USE OF A PROPERTY  
 ERECT AN AGRICULTURAL STRUCTURE

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>
OWNER: _____	_____	_____
CONTRACTOR: _____	_____	_____
APPLICANT: _____	_____	_____

ALL APPLICATIONS MUST BE SUBMITTED IN ACCORDANCE WITH MAXATAWNY TOWNSHIP ZONING ORDINANCE 2012 AS AMENDED. ALL STATEMENTS MADE HERE IN BY ME ARE TRU AND CORRECT. I SHALL COMPLY WITH ALL TOWNSHIP ZONING ORDINANCES.

**INCOMPLETE APPLICATIONS SHALL BE REJECTED**

APPLICANT'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

ANY AGRIEVED PARTY MAY APPEAL A ZONING PERMIT WITHIN THIRTY (30) DAYS FO APPROVAL AND ISSUANCE. IF THIS PERMIT IS RERUSED YOU HAVE THE RIGHT TO APPEAL FOR ZONING RELIEF. A FINAL INSPECTION IS REQUIRED PIOR TO USE AND / OR OCCUPANCY.

- All applications shall be made in writing and shall be accompanied by two (2) sets of plans showing at least the following information.
- Actual dimensions and shape of the lot to be built upon or altered, the exact size and location on the lot of buildings, structures, or signs existing.
- The number of dwelling units, if any, to be provided, parking spaces provided and / or loading facilities, statement indicating the existing or proposed use.
- New construction, additions, or replacements, the height of structures, buildings, earthmoving or signs.
- Proposed use, hours of operation if applicable, number of employees if applicable, etc.
- All other information necessary for such Zoning Officer to determine conformance with and provide for enforcement of this Ordinance.
- One (1) copy of the plans to Zoning Officer to approve or disapprove. One (1) copy of plans shall be retained by Zoning Officer for his records.
- When issued it must be posted on the property in plain view for public inspection with proper weather cover.
- All construction requires inspection by the Zoning Officer. The Zoning Officer must be notified at least twenty-four (24) hours prior to construction of each required inspection step.

**DO NOT WRITE BELOW THIS LINE**

APPLICATION FEE \$: \_\_\_\_\_ CHECK#: \_\_\_\_\_ DATE: \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_

<b>SUBMITTED DOCUMENTS</b>	<b>YES</b>	<b>NO</b>	<b>N/A</b>	<b>REQUIRED</b>
PLANS: SIGNED & SEALED	_____	_____	_____	_____
SPECIFICATIONS	_____	_____	_____	_____
WORKER'S COMP. INS.	_____	_____	_____	_____
CERTIFICATE OF INSURANCE	_____	_____	_____	_____
ZONING APPROVAL	_____	_____	_____	_____
APPLICATION COMPLETE	_____	_____	_____	_____