

MAXATAWNY TOWNSHIP MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
JANUARY 28, 2021

ATTENDING: Chairman Mike Berger, Vice-Chairman David Sobotka, Secretary/Treasurer Judy Daub; Board Members: Steve Wilson, Steve Wehr and Steve Haring; Solicitor: Steve Price; Engineers: McCarthy Chris Falencki, KCE Tim Miller; SES Operator: Matthew Crump and Administrator Tricia Green. Newly appointed Board Member Josh Tucker was welcomed to the table.

CALL TO ORDER: Meeting was called to order by Chairman Mike Berger at 7:30 pm with the Pledge of Allegiance.

ANNOUNCEMENTS: Chairman Mike Berger announced that the meeting is being recorded for administrative purposes. Any comment from the public shall wait for public comment. Prior to speaking, please state your name so it may be recorded properly in the minutes. Please take the time to silence your cell phones.

MINUTES: Minutes from the meeting held December 15, 2020 were distributed to the Board. Chairman Mike Berger called for motion to approve the minutes. There was a motion to approve the December minutes by Judy Daub, motion seconded by Steve Wehr. There was no further discussion. All in favor. Motion passed.

NEW BUSINESS:

REORGANIZATION 2021:

A motion was made by David Sobotka to leave the Board for 2021 as they are:

Mike Berger, Chairman David Sobotka, Vice- Chairman Judy Daub, Secretary-Treasurer. The motion was seconded by Steve Wehr. All in favor. Motion passed.

A motion was made by Steve Wehr to retain the current Solicitor, Steve Price of Mogel, Speidel, Bobb and Kershner. The motion was seconded by Judy Daub. All in favor. Motion passed.

A motion was made by David Sobotka to retain Chris Falencki of McCarthy Engineering as the engineer for 'AREA A'. The motion was seconded by Judy Daub. All in favor. Motion passed.

A motion was made by David Sobotka to retain Tim Miller of KCE as the engineer for 'AREA B'. The motion was seconded by Steve Wehr. All in favor. Motion passed.

A motion was made by David Sobotka to retain Herbein and Co as the auditor. The motion was seconded by Steve Wehr. All in favor. Motion passed.

A motion was made by Steve Wehr to retain Select Environmental Services as the Water and Wastewater Operator. The motion was seconded by David Sobotka. All in favor. Motion passed.

A motion was made by Judy Daub to retain Tricia Green as the administrator of MTMA, the motion was seconded by Steve Wehr. All in favor. Motion passed.

COMMONS RD Lot 55: RESIDENTIAL WATER AND SEWER REQUEST

Michael Guzzetta purchased an empty lot on Commons Road that does not have any water or sewer laterals to the lot. He is requesting water and sewer capacity, i.e., EDU's, to be assigned to the property. Steve Wehr made a motion to assign one (1) EDU to Mr. Guzzetta's lot, the motion was seconded by Josh Tucker. All in favor. Motion passed.

David Sobotka made a motion to authorize Mr. Guzzetta to obtain public water for the Commons Road lot from Kutztown Borough, motion was seconded by Steve Wehr. All in favor. Motion passed. Mrs. Green will send a letter to KMA/Kutztown Borough with EDU assignment and authorization.

OLD BUSINESS:

VALLEY LOGISTICS PARK – Nick Rakowski & Greg Davis DUKE Realty gave an update on the water and sewer for the warehouse project. Geophysical testing has been conducted and a site with suitable water needs has been found. Some testing has been conducted with results being rather clean. They did find nitrates which is typical in this area.

Duke will continue to submit concept plans which will include pinpointing the exact well location - plan the running of water lines and on-site distribution; sewer system including gravity mains to the plant. They will continue with permitting and submitting plans as required by the Township and DEP.

ENGINEERING REPORT:

KEYSTONE ENGINEERING – Tim Miller thanked the Board for the reappointment for 2021. Mr. Miller states that Phase 1 and II are complete. Phase I being a little more complicated in the closing with USDA involvement. There is a driveway repair and Engineering amendment to be submitted yet. Hydrant testing went well and is acceptable. All DOLI punch list items have been addressed. They will be back for planting in the sprint should there be any issues. As-Builts will be forwarded to MTMA.

Phase II: JOAO Bradley payment is being closed along with the grant.

Chairman Michael Berger questioned the blacktop and work at 79 Old Bowers Rd.

MCCARTHY ENGINEERING- Engineer Chris Falencki's report is attached.

Tucker Tract Representatives attended the meeting and stated that Kutztown denied their water request for their project sighting a pending study on the KMA system. Mr. Falencki suggested they continue their plans with the public water lines in the event they are offered public water. Mr. Fanelli asked about the status of the Certificate of Capacity. He was told that will be completed upon receipt of fees as per the email.

Hampton Inn Sub-Meter – Hampton Inn agrees to give MTMA 24/7 access to the meter inside to avoid having to install a meter pit outside the building. The construction of a pit would be very costly. A motion was made by Steve Wehr to allow Hampton Inn to install an authorized meter with supervision as per the submitted drawing, motion seconded by Judy Daub. All in favor. Motion passed.

LYONS BOROUGH MUNICIPAL AUTHORITY REPORT:

Allen Leiby, Maxatawny Representative, provided minutes and financials of the LBMA meeting.

SOLICITOR REPORT:

Solicitor Steve Price had nothing further to report.

OPERATOR REPORT:

The monthly report for last month and this month is attached.

SES Operator Matthew Crump was present. Mr. Crump reports the pump for Kutztown Rd pump station was replaced. The pump and the replacement are also being repaired or replaced so there is always a reliable back up.

Matthew states that MTMA needs to really consider EQ cleaning. He obtained two quotes and Kline is the low bidder. Matthew has worked with Kline before and has been pleased with their work. Steve Wilson made a motion to hire Kline per their quote, motion seconded by Judy Daub. All in favor. Motion passed. Matthew also asked that the build up be addressed at the other areas of the system. A motion was made by David Sobotka to allow Kline do the additional clean up as requested by Matthew of SES around the system, the motion was seconded by Steve Wehr. All in favor. Motion passed. Matthew will get an estimate on a yearly maintenance agreement for same.

SECRETARY/TREASURER (ADMIN) REPORT:

Tricia Green asked for a motion to pay the bills for January. A motion was Judy Daub, seconded Josh Tucker. All in favor. Motion passed.

Tricia Green reported on the new meter reading equipment. The equipment and training came in under budget. The equipment is very easy to use and the staff is very pleased with the purchase.

Tricia Green reported on the findings of the sudden dropping of meter reads. After investigation with the vendor and manufacturer, it was found that in 2013 when we purchased the meters there was a manufacturing error which is causing these meters to now fail. 251 of the purchased meter heads (over 90%) will need to be replaced. The manufacturer will replace the heads at no cost and extend the warranty to 7.5 years for all heads. The meter itself is reading accurately, it just is not transmitting. A motion to agree to replace the head and extend the warranty to 7.5 years with Master Meter was made by David Sobotka, seconded by Steve Wehr. All in favor. Motion passed.

PUBLIC COMMENT:

Resident Ethan Boyer requested a list of the monthly bills be available at the meeting for the residents to see.

Anne Franke asked if the meeting agenda is available online and if the minutes are available online.

Anne Franke asked if the township or MTMA is concerned with the water quality of the surrounding wells. She noted that their well has been getting a lot of sediment. Mr. Falencki made it clear that MTMA is responsible for public drinking water.

Anne Franke asked if Duke was hooking up to public sewer and if there would be requirement for residents to tie-in.

A motion to adjourn at 8:35 pm was made by Steve Wilson, seconded by Steve Wehr. All in favor. Meeting adjourned. The next meeting is scheduled for February 25, 2020 at 7:30pm.

Respectfully Submitted,

Tricia J. Green, Administrator