

**MAXATAWNY TOWNSHIP MUNICIPAL AUTHORITY**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**APRIL 22, 2021**

**ATTENDING:** Chairman Mike Berger, Vice Chairman David Sobotka, Secretary/Treasurer Judy Daub; Board Members: Steve Wilson, Steve Haring, Steve Wehr and Josh Tucker; Solicitor: Steve Price; Engineers: McCarthy Chris Falencki, KCE Tim Miller; SES Operator: Matthew Crump; Administrator Tricia Green.

**CALL TO ORDER:** Meeting was called to order by Chairman Mike Berger at 7:30 pm with the Pledge of Allegiance.

**ANNOUNCEMENTS:** Chairman Mike Berger announced that any comment from the public shall wait for public comment. Prior to speaking, please state your name so it may be recorded properly in the minutes. Please take the time to silence your cell phones.

**MINUTES:** Minutes from the meeting held March 25, 2021 were distributed to the Board. Chairman Mike Berger called for motion to approve the minutes. There was a motion to approve the March minutes by Steve Wehr, motion seconded by Judy Daub. There was no further discussion. All in favor. Motion passed.

**NEW BUSINESS:**

None.

**OLD BUSINESS:**

None.

**ENGINEERING REPORT:**

**KEYSTONE ENGINEERING- Engineer Tim Miller** reports DOLI does have seeding and pavement work to complete. Completion is expected before the next MTMA meeting.

**MCCARTHY ENGINEERING- Engineer Chris Falencki's** report is attached.

**MOTUS TRACT – C2C** Larry Grybosky is requesting water and sewer capacity for proposed development at the intersection of Kutztown Road and Ivy League Drive. There are two potential retail spaces: Space #1 maximum use 900 GPD, Space #2 maximum use of 15 GPD. Specific use for space #1 which cannot be disclosed by the Project Engineer from C2C to adequately ascertain the proper EDU allotment for this site. Discussion regarding proper allotment to be resolved by Chris Falencki meeting with C2C pending Space #1 occupant's permission for further information, a motion to for four (4) sewer EDU pending information received by Chris Falencki at said meeting was made by Steve Wilson, seconded by David Sobotka. There was no further discussion. All in favor. Motion passed.

The Will Serve Letter for water to Kutztown Borough/KMA will be contingent upon the findings of Chris Falencki's meeting with C2C. A motion for Tricia Green to send a Will Serve Letter at the recommendation of Chris Falencki was made by Steve Wilson, seconded by Judy Daub. There was no further discussion. All in favor. Motion passed.

**TUCKER TRACT – C2C** Mr. Fanelli has subdivided the property at Kutztown and Sharadin Roads where the Medical Office Facility is proposed. Mr. Fanelli needs to secure one (1) EDU for the subdivision. Mr. Fanelli has a potential client for the subdivision and is requesting a total of six (6) sewer EDU's. For a development project MTMA will make a similar agreement with Mr. Fanelli as with the Medical Office Facility subdivision. Steve Wehr made a motion that MTMA 'lease' six (6) sewer EDU's for a five (5) year lease to Mr. Fanelli as per agreement to be drafted between Solicitor and Mr. Fanelli. The motion was seconded by Steve Haring. There was no further discussion. All in favor. Motion passed.

**VALLEY LOGISTICS PARK -Sewer Planning Module** has been received and is in process of being submitted. Chris Falencki can keep it moving if granted permission to sign as information becomes available. David Sobotka made a motion to allow Chris Falencki to sign forms to keep the project moving forward Sobotka, motion seconded by Steve Wehr. There was no further discussion. Motion passed.

**ENGINEERING REPORT (con't) :**

**VALLEY LOGISTICS PARK (con't)**

**J.E.A.P.** has met and information shared amongst the agencies. These meetings are held and run by the county.

**D.E.P.** has accepted the well concept. The testing processes will begin. DEP will be looking for private residences who wish to have them follow their wells during this process.

There was some discussion on conducting home sewer inspections to rule out illegally hooked up sump pumps, etc. Ms. Green suggested that since we have to replace all the meter heads in the Township, we can take a look at the sewer hook up at the same time rather than spend a lot of time on I&I.

**KUTZTOWN BOROUGH REQUEST** – Chris Falencki received a request from the Engineer to meet with KMA Operators and the Engineers to discuss the growth in the Township and how it affects KMA. A motion by Steve Wehr to have Chris Falencki meet with KMA regarding their concerns and bring the information back to the MTMA, motion seconded by Steve Haring. There was no further discussion. All in favor. Motion passed.

**LYONS BOROUGH MUNICIPAL AUTHORITY REPORT:**

Allen Leiby, Maxatawny Representative, provided minutes and financials of the LBMA meeting.

**SOLICITOR REPORT:**

Solicitor Steve Price reports that KARAI SZ Lien is satisfied.

**OPERATOR REPORT:**

SES Report is attached.

**SECRETARY/TREASURER (ADMIN) REPORT:**

Tricia Green presented financials and bills. Mrs. Green asked for a motion to pay the bills for April. A motion to pay the bills was made by Steve Wehr, seconded David Sobotka. All in favor. Motion passed.

A listing of the liens and delinquencies were shared with the Board. There are three liens that have been satisfied.

Mrs. Green reports that Mr. Price and MTMA are in the process of reviewing the agreements and reservation agreements.

Mrs. Green is awaiting the meter heads to arrive to begin the process of replacement, i.e. sending letters and arranging replacement.

**PUBLIC COMMENT:**

Resident Garret Miller asked about the sewer capacity available. Chris Falencki responded with the latest report number available.

Resident Anne Franke asked about well testing and who to contact if they want their well tested. Ms. Franke was told to contact Tricia Green via email at the MTMA office.

A motion to adjourn at 8:39 pm was made by Steve Wilson, seconded by David Sobotka. All in favor. Meeting adjourned. The next meeting is scheduled for May 27, 2021 at 7:30pm.

Respectfully Submitted,

Tricia J. Green, Administrator