

MAXATAWNY TOWNSHIP MUNICIPAL AUTHORITY
BOARD OF DIRECTORS MEETING MINUTES
DECEMBER 21, 2021

ATTENDING: Chairman Mike Berger; Vice Chairman David Sobotka, Secretary/Treasurer Judy Daub, Board Members: Allen Leiby, Steve Wehr and Josh Tucker; Solicitor Steve Price, Engineers: McCarthy Chris Falencki, SES Representative: Matthew Crump and Administrator Tricia Green. Absent: Board Member Steve Haring, Engineer KCE Tim Miller.

CALL TO ORDER: Meeting was called to order by Chairman Mike Berger at 7:31 pm with the Pledge of Allegiance.

ANNOUNCEMENTS: Chairman Mike Berger announced that any comment from the public shall wait for public comment. Prior to speaking, please state your name so it may be recorded properly in the minutes. Please take the time to silence your cell phones.

MINUTES: Minutes from the meeting held November 15, 2021 were distributed to the Board. Chairman Mike Berger called for a motion to approve the minutes. There was a motion to approve the November minutes by David Sobotka, motion seconded by Judy Daub. There was no further discussion. All in favor. Motion passed.

NEW BUSINESS:

BUDGET: The 2022 Budget was presented. The Authority is not required to advertise or approve a budget. However, certain entities require one to be submitted, i.e. USDA loan, insurance, etc. There was a request to see a comparison budget. That will be produced for the Board to view.

EMPLOYEE WAGE: A motion was made by David Sobotka to increase the Administrator wage 5% effective January ,1 2022. The motion was seconded by Allen Leiby. There was no further discussion. All in favor. Motion passed.

OLD BUSINESS:

LAWN AND SNOW UPDATE: The Township Board has agreed to perform lawn and snow services for 2022. A motion for Mike Berger to sign the agreement similar to last year with minor rate increases. The motion was made by David Sobotka, seconded by Steve Wehr. There was no further discussion. All in favor. Motion passed.

ENGINEERING REPORT:

KEYSTONE ENGINEERING- Engineer Tim Miller has no report.

MCCARTHY ENGINEERING- Engineer Chris Falencki report presented.

Chris Falencki reports that PennDot shows the casing pipes on the plan for installation under the roundabout.

A motion authorizing Chris Falencki to prepare and proceed for bid for ten (10) lid rehabs was made by David Sobotka, seconded by Steve Wehr. There was no further discussion. All in favor. Motion passed.

Chris Falencki welcomed Ethan Boyer, the new Planning Commission Member to the MTMA meeting

LYONS BOROUGH MUNICIPAL AUTHORITY REPORT:

Allen Leiby, Maxatawny Representative, provided water and sewer details for LBMA.

SOLICITOR REPORT:

Steve Price has no report.

OPERATOR REPORT:

SES Report provided.

SECRETARY/TREASURER (ADMIN) REPORT:

Tricia Green asked for a motion to pay the bills for December. A motion to pay the bills was made by Judy Daub, seconded by Allen Leiby. All in favor. Motion passed.

Tricia Green asked for permission for Allen Leiby to attend a PRWA class January 27, 2022 for GAS CHLORINATION SYSTEMS O&M. A motion made by Josh Tucker to allow Allen Leiby to attend the class, seconded by Judy Daub. There was no further discussion. All in favor. Motion passed.

Tricia Green announced Kutztown increased their water rates 5% and sewer increased 10%.

Tricia Green reviewed the insurance renewal with the Board. The premium is \$52 more for this year and the coverage is increased 3%. A motion to renew the insurance for 2022 through MRM was made by David Sobotka, seconded by Judy Daub. There was no further discussion. All in favor. Motion passed.

Tricia Green asked for a motion to renew the office rental agreement at \$350 /mo for 2022. A motion made by Allen Leiby, seconded by David Sobotka. There was no further discussion. All in favor. Motion passed.

PUBLIC COMMENT:

There was no public comment.

A motion to adjourn at 8:02pm was made by Josh Tucker seconded by David Sobotka. All in favor. Meeting adjourned. The next meeting is scheduled for January 27, 2022 at 7:30pm to include the reorganization.

Respectfully Submitted,

Tricia J. Green, Administrator